

# Your Possible Home

Building Meaningful, Enduring Family Bonds in the Age of AI

  
www.YourPossibleHome.com

## Editable Google Docs and Sheets Versions

### A how-to for families who'd rather run all of this digitally than from the fridge

The fridge calendar works because it's visible. The digital version works because it's portable, shareable, and easy to update from anywhere. Most families find they end up using both — the fridge for the day-to-day glance, the digital version for the weekly planning conversation and the spouse who travels.

This resource walks you through a simple way to build the digital version yourself, using tools you almost certainly already have. No new apps, no subscription, no learning curve.

#### A. What to use

Google Docs handles the things that are mostly words: agendas, meeting notes, family principles, the values one-pagers you want to keep current. Google Sheets handles the things that are mostly grids: calendars, rotating chores, tracking systems, anything you want to filter or sort.

If your family is already in Apple Notes, Notion, Microsoft 365, or another ecosystem, the same logic applies. Use word-processing tools for the words, spreadsheets for the grids, and put them all in one shared folder so nobody has to hunt for anything.

#### B. Folder structure

Make one shared folder called **Family HQ** and give every adult in the household editing access. Inside, create five subfolders, numbered so they sort in the order you'll actually use them.

01 — Family Council

02 — Weekly Planning

03 — Household Roles and Chores

04 — Home Maintenance (Seasonal)

05 — Family Values and Principles

# Your Possible Home

Building Meaningful, Enduring Family Bonds in the Age of AI

  
www.YourPossibleHome.com

The numbering is the trick. Without it, the folders sort alphabetically and the most-used folder ends up buried at the bottom. With it, the structure stays intuitive even six months in, when you've added a dozen more files.

## C. Google Doc templates

Inside the relevant subfolders, create the documents you want to reuse. The naming convention matters more than people expect, because it's what makes a folder full of meeting notes searchable a year from now.

Suggested titles and where they go:

**Family Council Agenda (Master)** — lives in 01, opened and copied each week so the master stays clean.

**Family Council Notes** — **YYYY-MM-DD** — one new file per meeting, dated in international format so they sort chronologically. The 2026-04-30 format keeps the most recent meeting at the top of the list automatically.

**Spouse Council Notes** — **YYYY-MM-DD** — same convention, kept private to the two of you.

**Family Values One-Pagers** — short living documents that capture your family's values, your code of conduct, and the principles you want everyone to be able to recite. Update them once a year.

## D. Google Sheet layout for the weekly plan

The weekly planning sheet is where the digital version really earns its keep, because once it's set up you can sort by person, by day, or by ride status with two clicks. Build it with these columns, in this order:

Date, Day, Person, Activity, Start Time, End Time, Location, Ride Needed (Y/N/?), Notes.

A few quiet wins to set up while you're building it: add a filter row at the top so any family member can sort the sheet by their own name, color-code the Person column with the same colors you use on the fridge, and put conditional formatting on the Ride Needed column so the question marks show up in red and the Y entries show up in yellow. Now the sheet does some of the catching for you.

# Your Possible Home

Building Meaningful, Enduring Family Bonds in the Age of AI

  
www.YourPossibleHome.com

## E. A copy-paste prompt to generate your starter set

If you'd rather not build any of this from scratch, you can hand the work to AI. Paste the prompt below into your AI assistant of choice, and you'll get a complete starter set of templates back in about thirty seconds. Customize from there.

*Help me create a simple Google Docs and Google Sheets "Family HQ" system. I want:*

- 1. A Family Council agenda template (Google Doc)*
- 2. A Spouse Council agenda template (Google Doc)*
- 3. A weekly planning sheet layout (Google Sheet) with columns for date, day, person, activity, start time, end time, location, ride needed (Y/N/?), and notes*
- 4. A simple color-key legend and shorthand list our family can post on the fridge and use in the sheet*

*Keep it simple, printable, and easy to maintain weekly. Also suggest a folder structure and file naming convention so nothing gets lost six months from now.*

That single prompt builds the scaffolding. The work that follows — filling it in, adapting it to your actual family, deciding what to keep and what to drop — is the part only you can do.